



APPLICATION FORM FOR TRAINING COURSE QUALIFICATION

Version 1/2014

TRAINING ORGANIZATION:

ORGANIZATION / COMPANY:	SOS RECUPERODATI SRL		
COORDINATOR:	Dott. Vincenzo Monteforte		
ADDRESS:	Via Salice, 78		
CITY:	Casalnuovo di Napoli	COUNTRY:	Italy
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The applicant/organization confirms that it is aware of the requirements in the applicable Qualification Scheme and that the outcome of the approval process is subject to assessment by the person responsible for deliberation of ERCA and which would approve or not the qualification of the course and/or tutors. The applicant must agree to the statement in the Guideline for Qualification, the Code of Ethics and Guide on how to use the ERCA Mark (Annexes to Guidelines for Certification). The documents can be found on our website www.erca-academy.com.

I HEREBY APPLY FOR THE QUALIFICATION OF TRAINING COURSE:

Please complete which name/professional figure, certification scheme, duration and tutor you wish to apply for:

NAME OF THE COURSE or PROFESSIONAL FIGURE:	Technical e Privacy Information Technology Expert (TP/ITE)
CERTIFICATION SCHEME:	ISO 27001:2013
COURSE DURATION:	40 h
TUTOR(S):	Dott. Vincenzo Monteforte

The coordinator of the training organization undertakes to send updated documentation at least 21 days before starting the course and for each edition of the course to communicate the list of the participants, and the place of training and examination centre.

19/03/2018
Date

SOS Recuperodati Srl
L'Administratore
Signature

DOCUMENTARY EVIDENCE REQUESTED TO ATTACH:

- ◇ REGULATION OF THE COURSE
- ◇ PROGRAMME OF THE COURSE
- ◇ DIDACTIC MATERIAL OF THE COURSE (Powerpoint presentation, handouts, texts and bibliographic references, examples of typical documents, reports, forms, etc...)
- ◇ TUTORS DOCUMENTARY EVIDENCE (CV, copy of diploma, degree, copy of ID card, special tutor's training/formation, work, lecturing and audit experience – Tutor_Log and 20 minutes video of real course personally conducted)
- ◇ SUPPORT DOCUMENTS (General business terms or contract (type) between training organization and applicant for certification, questionnaire of evaluation of the course (feedback of participants), at least 3 variants of final examination (3 written tests, 3 case studies), examination report)

Note: ERCA or ERCA Representative is authorised to verify any information provided in this application, including its attachments. All application materials that are submitted remain confidential.